

Central Bedfordshire
Council
Priory House
Monks Walk
Chicksands,
Shefford SG17 5TQ



please ask for Leslie Manning
direct line 0300 300 5132
date 27 March 2013

NOTICE OF MEETING

AUDIT COMMITTEE

Date & Time

Monday, 8 April 2013 9.30 a.m.

Venue at

Room 15, Priory House, Chicksands, Shefford

Richard Carr
Chief Executive

To: The Chairman and Members of the AUDIT COMMITTEE:

Cllrs D Bowater (Chairman), M C Blair (Vice-Chairman), N B Costin,
Mrs D B Green, D J Lawrence, A Shadbolt and A Zerny

[Named Substitutes:

R D Berry, I Shingler and N Warren]

All other Members of the Council - on request

***MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THIS
MEETING***

AGENDA

1. **Apologies for Absence**

To receive apologies for absence and notification of substitute Members.

2. **Minutes**

To approve as a correct record the minutes of the meeting of the Audit Committee held on 7 January 2013 (copy attached).

3. **Members' Interests**

To receive from Members any declarations of interest.

4. **Chairman's Announcements and Communications**

To receive any announcements from the Chairman and any matters of communication.

5. **Petitions**

To receive petitions from members of the public in accordance with the Public Participation Procedure as set out in Annex 2 of Part A4 of the Constitution.

6. **Questions, Statements or Deputations**

To receive any questions, statements or deputations from members of the public in accordance with the Public Participation Procedure as set out in Annex 1 of Part A4 of the Constitution.

Reports

Item	Subject	Page Nos.
7	Audit Plan To provide the Audit Committee with a basis to review the proposed audit approach and scope for the 2012/13 audit by Ernest & Young LLP.	* 13 - 34
8	Audit Progress Report To receive a report from Ernst & Young LLP on the progress made in planning the 2012/13 audit.	* 35 - 42

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| 9 | Development of Disaster Recovery Plan | + To Follow |
| | To receive an update on the progress made in developing the IT Disaster Recovery Plan. | |
| 10 | 2013-14 Annual Audit Plan, Strategic Audit Plan and Internal Audit Strategy | * 43 - 50 |
| | To consider the 2013-14 Annual Audit Plan and Strategic Audit Plan for review and approval together with a summary of the minor revisions made to the Internal Audit Strategy. | |
| 11 | Internal Audit Progress Report | * 51 - 60 |
| | To consider an update on the progress of work by Internal Audit for 2012/13. | |
| 12 | Risk Update Report | + To Follow |
| | To consider an overview of the Council's risk position as at March 2013. | |
| 13 | Tracking of Audit Recommendations | * 61 - 76 |
| | To consider a summary of the high risk recommendations arising from the Internal Audit reports together with the progress made in their implementation. | |
| 14 | 2013/14 Audit Committee Outline Work Programme | * 77 - 80 |
| | To consider the proposed work programme for the Audit Committee for 2013/14. | |